

# **Quick Tips: Questionnaires**

The Questionnaire functionality allows portal users to fill out various pieces of information prior to or after a visit.

These Questionnaires send real time notifications to the portal user and are tailored to specific frequencies based on the service being provided.

Once the Questionnaire is submitted by a portal user, all of the information can be **consumed** by the clinician into the Electronic Health Record.

Questionnaires are being used in the following services:

- Anxiety and Mood Disorders Service
- Borderline Personality and Self-Regulation Service
- Complex General Psychiatry Outpatient Service
- First Responders Assist Service

You can log on to the Home page of your portal by accessing the link below:

- Health Care Worker Assist Service
- Ontario Structured Psychotherapy Service
- Traumatic Stress Clinic
- Women's Clinic

Example:

Click here to sign in.

Portal users will receive email notifications when they have been sent a Questionnaire.

# Thu 1/13/2022 12:00 AM noreply@myhealthmyway.ca New notifications available To CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Dear New notifications available You have new items. Click on the link(s) below to view. Questionnaires to submit

# Questionnaires are found in the Health Record tab of the Portal.



Log Off

Change Person

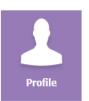
# Demo Questionnaire













# Demo Questionnaire's **Health Record**

Select an item below or a button to the right to view more details. To update, change or inquire about any information below, please contact your clinician.

This information does not constitute medical advice or treatment and should not be used in place of a consultation with a medical professional. Learn More

## Allergies

acetaminophen

Milk Containing Products

Penicillins

# Medications

ascorbic acid (vitamin C) (Vitamin C) 250 mg cholecalciferol (vitamin D3) (Vitamin D3) 400 unit (10 mcg)

lorazepam 0.5 mg

### **Current Conditions**

There are no conditions for this patient.

₩ Visit History

Results

Rx Medications

♣ Allergies & Conditions

Reports

Documents

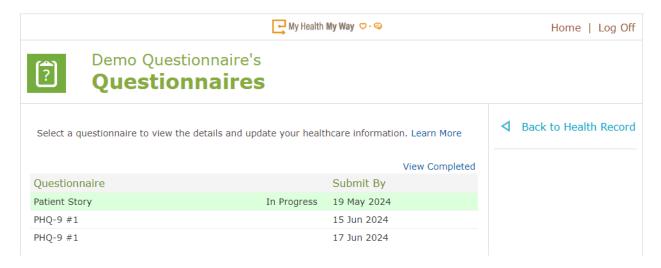
Health Maintenance

Questionnaires

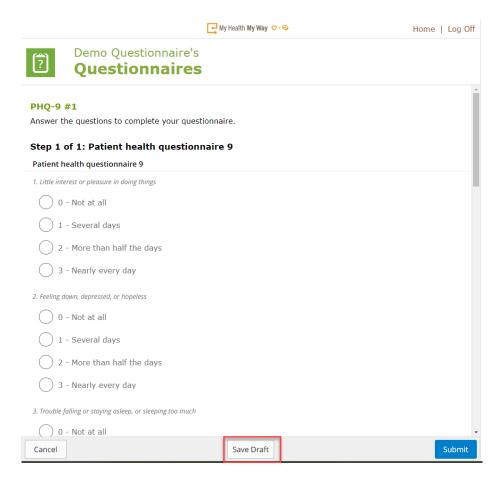
Print

Medical History

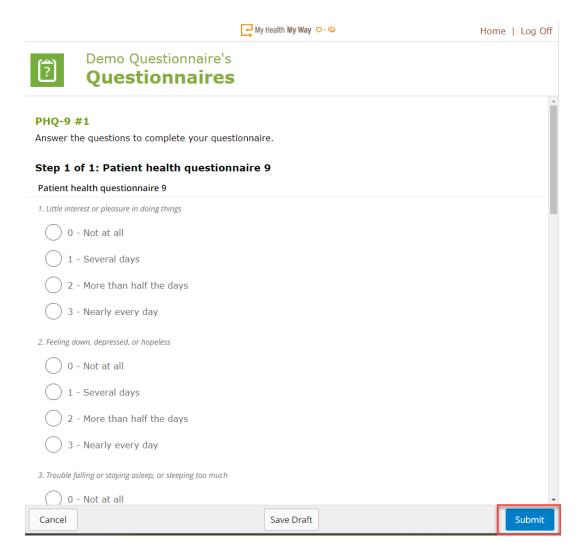
Questionnaires will be listed as "In Progress" if they have been started or blank if they have not been started. They will also have an associated due date for completion or be blank if they can be submitted at any time during service.



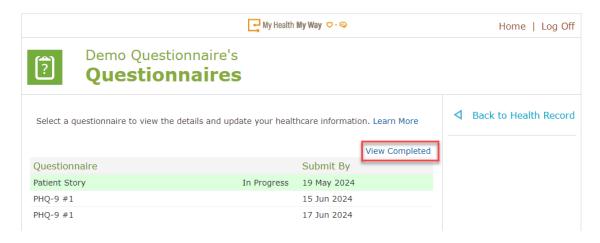
Questionnaires can be narrative or multiple choice. Portal users can save their responses as they complete their Questionnaires by selecting "Save Draft". This will mark them "In Progress".



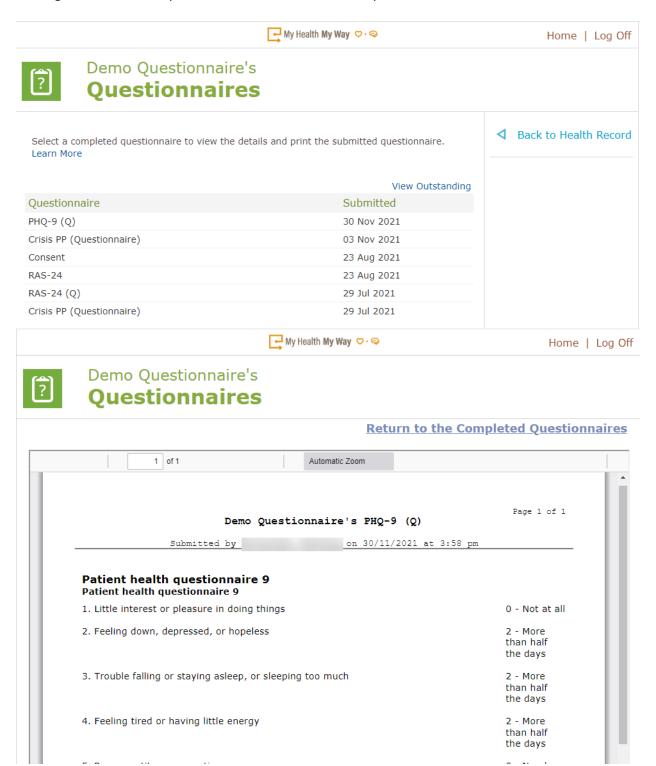
Once completed, portal users will click "Submit" to send their Questionnaire to their clinician. Responses of "In Progress" Questionnaires cannot be viewed by a clinician.



Questionnaires that have been completed can also be reviewed by clicking "View Completed".



Clicking a Questionnaires provides a PDF view which can be printed.



# Click "View Outstanding" to return to the list of Questionnaires.

