

Board of Directors Minutes Wednesday January 11, 2017 Executive Boardroom

| In Attendance: | Barbara Cooney | Chair |
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| | Michael Boyce | Vice-Chair |
| | Michael Nettleton | Past-Chair |
| | JoAnne Butler | Member (arrived 18:55) |
| | Viraj Desai | Member |
| | Michael Dewson | Member |
| | Scott Dudgeon | Member |
| | Dr. Ilan Fischler | Ex-Officio Member, PIC |
| | Judy Geary | Member |
| | Tahira Hassan | Member |
| | Dr. Daniela Hlousek | Ex-Officio Member, MSA President |
| | Karim Mamdani | Ex-Officio Member, Secretary and CEO |
| | Dr. Barbara Mildon | Ex-Officio Member, CNE |
| | Ted Moroz | Member |
| | Surinder Razdan | Member |
| | Giovanni Vatieri | Member |
| Absent: | Dale Goldhawk | Member |
| Staff: | John Chen | VP Finance & Support Services |
| | Dr. Phil Klassen | VP Medical Services |
| | Karima Velji | VP Clinical Services |
| | Linda Henry | CEO, Foundation |
| Recording Secretary: | Pam Porter | Corporate Executive Assistant |

| No. | Agenda Item | Action / Decision |
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| 1. | Welcome & Call to Order Meeting called to order by B. Cooney at 18:23 | |
| 2 | Declaration of Conflict of Interest: No conflicts to declare | |
| 3. | Confirmation of Agenda | Moved by S. Dudgeon Seconded T. Moroz Carried |
| 4. | Consent Agenda Appendix A: a) Minutes of the November 9, 2016 Board Meeting b) Audit & Compliance Report of the November 23, 2016 Meeting c) Finance & Quality Report of the November 23, 2016 Meeting d) Governance & Compensation Report of the November 16, 2016 Meeting | |

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| | Correction to the Board meeting minutes of November 9 th . In the attendees list "Interim" to be removed from the PIC title. | |
| | Motion: That the Consent Agenda be approved as presented in Appendix A with correction as noted above. | Moved by T. Hassan Seconded by T. Moroz Carried |
| 5. | Chair's Remarks Board retreat planning is well underway and a theme has been established "What Leadership Characteristics Do We Need For The Future". KPMG is sourcing speakers, and reading material. G. Vatieri suggested looking at speakers from outside the health industry. There will be a panel discussion on the Thursday evening looking at the history and culture of the board over the last 10 years. G. Raymond and B. Hart will be joining me, M. Nettleton and K. Mamdani on the panel. We have an RFP out for the Executive Compensation, due back January 18th. The selection process will take place February 7th. | |
| | The Master Plan being developed requires approval before the June 14^{th} AGM. I am proposing to schedule a board meeting on June 12^{th} from $08:30 - 09:30$ or $17:00 - 18:00$. P. Porter will send an email to obtain the time preferred by the majority. | |
| | B. Cooney welcomed Karima Velji, VP Clinical, to her first board meeting, introductions were provided. | |
| 6. | Reports | |
| 6.1 | <u>CEO Report Highlights</u> Management has completed the approved 17/18 operating plan labour adjustment process resulting in no involuntary departures. | Moved by M. Nettleton Seconded by S. Razdan Carried |
| | The RFP process related to the Central East LHIN Mental Health and Addictions Review was completed on December 22 nd . Partnership with Ontario Shores, Lakeridge and CELHIN. | |
| | On January 18 th we are co-hosting a session in partnership with HQO taking place at Ontario Shores in the lecture theatre. P. Klassen will be speaking about "Adoption of Quality Standards in Mental Health". Joshua Tepper, HQO President and CEO will Chair, and I will be providing welcome remarks. P. Porter will circulate the details. | |
| 6.2 | <u>PIC Report Highlights</u> The Medical Advisory Committee, based on the advice of the Credentials Subcommittee, recommends the following motion to the Board for approval: | Moved by V. Desai Seconded by M. Dewson Carried |

| | Motion: The appointment to courtesy staff of Dr. Jennifer Martins (Duty Doctor), with a start date of December 1, 2016. The Physician In Chief approved temporary privileges until review by the Board of Directors on January 11, 2017. | Moved by M. Nettleton Seconded by T. Hassan Carried |
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| | There were 19 policies/medical directives endorsed at the December MAC meeting. Key enhancements to the policies include: Ensuring medical staff complete documentation templates that support implementation of the Provincial Mental Health Quality Standards. Will be able to determine the level of adherence. Ensuring the EMR Problem List is used optimally Ensuring timely completion and dissemination of outpatient discharge summaries to promote continuity at transitions of care | |
| 7. | Items for Discussion | |
| 8. 8.1 | New BusinessStrategic Planning UpdateK. Mamdani thanked board members for their feedback to thesurvey. 80-100% strongly approve or approve the 4 draft emergingstrategic directions. | |
| | There were no systemic themes that emerged. Some suggestions around wording, and tone, which will be considered in the next iteration. Also some feedback about more emphasis on research/academics. | |
| | Next Steps: The Strategic Advisory Group will refine and bring back a draft document for your review at the FAQ meeting on February 22 nd . There will be a final review opportunity at the April Board Retreat. | |
| | K. Mamdani provided some information about the practical process in place that will provide a seamless transition from the old to the new strategic plan. | |
| 8.2 | <u>Central East LHIN GAC Update</u> V. Desai, M. Boyce and M. Nettleton reported on the GAC meetings they attended within the Central East LHIN in November. | |
| | Durham - Were asked to bring our patient client complaint process policy to review and compare. Spent time talking about Bill 41 and proposed legislation. Implementation would not be happening all at once but rather LHIN by LHIN. Received questions about how Ontario Shores will be providing mental health leadership for the region. | |

| 10. | In-Camera | |
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| | Motion: To adjourn the meeting at 19:15 hours | Seconded by M. Nettleton Carried |
| 9. | Next Meeting and Adjournment Next meeting – February 8, 2017 | Moved by T. Moroz |
| 8.3 | <u>Complete Board Self-Evaluation</u> Board members completed the board self-evaluations and returned them to P. Porter. | |
| | Scarborough – Similar to other two meetings. Well attended primarily long term care providers, and CCAC. Focus was on accreditation. | |
| | Northeast – no commentary regarding the Ontario Shores Mental Health collaborative. Otherwise content was similar to the Durham meeting. One hospital is piloting for 1 year having a family council member attend board and committee meetings. Discussion around the LHIN being involved in an environmental scans re IT. As a result of a mock accreditation done at the Kingston hospital there was focus on the board's relationship to the community. | |

Approved February 8, 2017